



Massachusetts Department of Public Health  
Office of Preparedness and Emergency Management

**MRC MINI GRANT REPORTING FORM**

For units who received an MRC mini grant in BP4, please complete this form as part of the end of year reporting.

**Project General Information:**

MRC Unit Name:	<b>NEMRC</b>
Point of Contact Email:	<b>chiefjon@aol.com</b>
Name of Project:	<b>Unit Supplies</b>
Person Completing Report:	<b>John Nadeau</b>
Date:	<b>6/27/16</b>

**Project Description - Please write a brief narrative (1 to 2 paragraphs):**

This \$3500 mini grant was used to augment our recruitment efforts, by providing our volunteers with MRC logo attire, offer members of the public “free” mini packets of hand sanitizer and sun screen at community events, and replenish some of our depleted stocks of public health information brochures. The attire adds a dimension of uniformity and professionalism, useful to existing member retention and potential new member recruitment. The “handouts” further public health and also serve to draw people into our recruitment and public health information booth.



**Project Details:**

<p>Project Rationale: How did you choose this project? (Related to AAR, or other gaps)</p>	<p>This project was all about retaining existing members and procuring supplies to help recruit new members at community events.</p>
<p>PHEP Capabilities that your project addressed: <a href="http://www.cdc.gov/phpr/capabilities/">http://www.cdc.gov/phpr/capabilities/</a></p>	<p>1. Community Preparedness 15. Volunteer Management</p>
<p>Objectives that your project addressed.</p>	<p><b>Objectives: Procure MRC Logo wear, hand sanitizer, sunscreen, and public health information brochures</b></p>
<p>Project Planned Activities: What deliverables, products, or outputs were expected? Did you meet those outputs? Where different outputs achieved?</p>	<p><b>Supplies were procured.</b></p>
<p>Funding Associated with this project: (Please provide a narrative of the costs incurred with this project).</p>	<p><b>\$312.74 was expended on 950 “Mosquitos spread disease” brochures.</b></p> <p><b>\$1332.42 was expended on 3000 hand sanitizer packets and 2080 packets of sunscreen.</b></p> <p><b>The balance of the grant was expended on MRC Logo Wear.</b></p>
<p>Other feedback or comments to share about your project?</p>	