



Massachusetts Department of Public Health
Office of Preparedness and Emergency Management

MRC MINI GRANT REPORTING FORM

For units who received an MRC mini grant in BP4, please complete this form as part of the end of year reporting.

Project General Information:

MRC Unit Name:	Franklin County
Point of Contact Email:	regionalprep@frcog.org
Name of Project:	Let's Make a Plan
Person Completing Report:	Tracy Rogers
Date:	7/22/2016

Project Description - Please write a brief narrative (1 to 2 paragraphs):

The MRC coordinator made four presentations of “Let’s Make a Plan” to senior citizens in Franklin County, collaborating with area councils on aging. The curriculum teaches participants how to be prepared for an emergency, such as having a 72-hour kit ready, having lists of current medications up-to-date, including pet supplies in your kit, keeping a spare set of legal documents at an offsite location, etc. By teaching the workshop to senior citizens, we planned to not only make some of Franklin County’s most vulnerable citizens more prepared and more resilient, but also to recruit volunteers into the MRC to assist during future emergencies. Councils on Aging have the retired population at their fingertips. This population, unlike that of people who are still of working age, has time to give back to their community.

Project Details:

Project Rationale: How did you choose this project? (Related to AAR, or other gaps)	We’ve had requests from Councils on Aging to make such presentations. Their members have felt vulnerable during previous storms and expressed interest in learning how to be more prepared to ride the next one out.
PHEP Capabilities that your project addressed:	1: Community Preparedness 15: Volunteer Management



http://www.cdc.gov/phpr/capabilities/	
<p>Objectives that your project addressed.</p>	<ol style="list-style-type: none"> 1. Make seniors more prepared for emergencies. 2. Recruit senior volunteers into the MRC unit.
<p>Project Planned Activities: What deliverables, products, or outputs were expected? Did you meet those outputs? Were different outputs achieved?</p>	<ol style="list-style-type: none"> 1. We expected to make at least 45 seniors more prepared for emergencies. 37 attended the workshops and pledged to do at least one activity after the workshop to become better prepared. 2. We expected to recruit at least 3 senior volunteers into the MRC unit. We have had 4 express interest, but none have officially joined at this point in time.
<p>Funding Associated with this project: (Please provide a narrative of the costs incurred with this project).</p>	<ul style="list-style-type: none"> • \$1,439.91 was spent to purchase complete emergency kits for a family of two. One of these was raffled off at each workshop. • \$204.53 was spent to reimburse the MRC coordinator for mileage traveled to give the workshops • \$18.61 was spent on photocopies of the Let's Make a Plan workbook • \$2,084.85 was spent on salary for the coordinator to organize and present at the workshops (only \$1,629 was allowed under the grant; the fiduciary host will cover the remaining \$455.85) • \$35.00 was spent on IT and telephone costs for the coordinator • \$11.00 was spent on office space rent for the coordinator <p>This totals \$3,338.05, leaving \$161.95 that will be returned to MDPH.</p>
<p>Other feedback or comments to share about your project?</p>	